

Maharashtra University of Health Sciences, Nashik
 Inspection Committee Report for Academic Year 2025-2026
Allied Faculty
(For Grant of Continuation / Extension of Affiliation
for affiliated UG and PG Occupational Therapy Colleges/Institutes &
Hospitals)

Date of establishment of the Institute : 1958

COLLEGE DETAILS

Date of Inspection	:	
Name of Trust / Society	:	Government Medical College, Nagpur.
Name of the College/Institute (As Per First Affiliation Letter)	:	Occupational Therapy School and Centre
Address	:	Ajni, Nagpur
Email ID	:	otse_gmcnag@yahoo.com
Telephone / Mobile No.(s)	:	9823060144
Website	:	www.gmcnagpur.org
College Code	:	175101

Details of the Dean/Principal		:	
Name of the Dean/Principal	:	Dr. Raj Gajbhiye	
Mobile No.	:	9422101440	
Office Landline	:		
E-mail	:	deangmc2@gmail.com	
Nature of Appointment	:	Approved / Not-Approved / Officiating	

College Type (Government/Corporation/ Private Aided/Private/Private Minority)	College Location Urban / Rural / Tribal	Year of Establishment		
		UG	PG	Super Specialty
Government	Urban	1958	2007	-

Courses Details: (UG/ PG/Other). (Verified Seat Matrix on College Website and attached here with Annexure-"I").	Details on College Website (Yes/No)
Whether College is Approved By O.T. Association, State Council & Central Govt. with year of Approval	Yes/No

Status of NAAC Accreditation :		
Accredited(Yes/No)	If Yes, Grade & Date of last Inspection	If No, what is current status/ progress of work
NAAC inspection in GMC, Not done		
Note : 1) Attach NAAC Accreditation Certificate, if applicable. 2) NAAC Accreditation Applicable for those colleges, whose first admitted batch, has passed out from the college. 3) NAAC Accreditation Certificate must be uploaded on College Website.		

1. **Details of the College are available on the College website in the Prescribed format?** Yes / No
2. **Whether the Information is complete in all respect (As per M.S.R.).** Yes / No

Requirement	Availability	Deficient	Remarks.
Teaching Staff 12	4	8	

3. If incomplete information please write the points from prescribed format regarding unavailable / insufficient information (LIC to Physical verify) the infrastructure /available facilities regarding those points and write the observation below:

Sr. No.	Points Number in Prescribed format	Particulars of the point	Observation of LIC

PART I: INFRASTRUCTURE

Sr. No.	Particulars to be verified	Actual Available	Lacuna
College			
1	Permission obtained for Occupational Therapy College from Government for Intake Capacity.....30	Yes	
2	Space details : (UG)(Space for Occupational Therapy College with minimum 10000 Sq.ft.) Total Area available 7,11,000 Sq.ft. (Separate Space for O.T.is Mandatory) Required Total Area (PG) 20000 Sq.ft.) Total Area available 10,050 Sq.ft. <i>(Verify land documents & Government permissions documents are uploaded on College Website.)</i> <i>(No Land/ Construction documents shall be submitted to the University. Only deficit information to be pointed out to the University).</i>	Yes Shared with GMC Nagpur	Adequate
3	Dean / Director / Principal's office, Professor's Office, Associate Professor's Office, Lecturer's Office/Assistant Professor, Sr. Teacher's Office, Jr. Teacher's Office, Staff / Faculty Room.	Yes	
4	All DEPARTMENTS:(3000 Sq.Ft.) Fundamentals of O.T., Ergotherapeutics, O.T. Application in Medical Conditions, O.T. Application in Surgical Conditions, O.T. in Orthopedic Conditions, O.T. in Neurological & Developmental Conditions, O.T. in Psychiatry, Community Based Occupational Therapy and Industrial Rehabilitation, Occupational Therapy in Musculoskeletal Conditions, Occupational Therapy in Community Medical Sciences, Occupational Therapy in Cardiovascular & Respiratory Sciences, Occupational Therapy in Development Disabilities, Occupational Therapy in Neurosciences, Occupational Therapy in Mental Health Sciences.	Yes	Adequate
5	Library: Area (700 Sq.Ft.), Central Library (PG) (600 Sq.Ft.), Departmental Library (UG), Departmental Library (PG)(400 Sq.Ft.). No. of Text Books, No. of Reference Books, Number of Journals (As per Syllabus), Audio Visual : O.H.P./ Slide LCD Projector, X-Ray Viewers, Computer Lab, No.of Computers. Internet Facility. (Multiple volumes / issues of one title should be counted as ONE).	Yes (Central Library Shared with GMC e-library)	Adequate Attached in Annexure IV
	No. of books added in last year: No. of Journals titles added in last year : [Bills shall be verified by the Committee.]	Yes / No	
6	Seminar Room : UG - (1000 Sq.Ft.) PG - (600 Sq.Ft.)	Yes	
7	Class Rooms: (400 Sq.Ft./04 Class Room for UG) (600 Sq.Ft./06 Class Room for PG)	Yes (Also shared with GMC)	Adequate
8	Laboratories: UG - (1000 Sq.Ft.) For Core Subjects PG - (16000 Sq.Ft.) (Minimum 75% of the Following equipment in each area should be available.) Functional Assessment kit for A.D.L., Ergonomically devised adapted equipment for home, work place and leisure, Self-help adapted equipment, Wheelchair modifications, Mobility aids, Electrical Drill machine, Sewing machine, Heat bath, Heat gun Bench vice, Tools for orthotics, Bicycle Fretsaw /Exercise cycle, Quadriceps Exerciser / Chair, Cut out table, Full length mirror, Inclined and horizontal Sand boards, Sand Blocks, weight and pulleys, Rowing Machine, Shoulder Wheel, Shoulder ladder, U.E. & L.E.C.P.M., Pronation-Supination board, Tilt Table, Sand Bags, Parallel Bars, Medicine Balls, Gross & Fine motor hand activities, Twister, Examination Plinths, Floor mats, Jebson's hand function test, Minnesota rate of manipulation test, Purdue pegboard test, Crawford small part dexterity test, Pinchometer.	Yes More than 80% equipments are available.	Adequate

	Dynamometer, Physical Agent modalities, Grip exerciser, Isolated finger exerciser, Hand ergograph, Tailoring equipment, Carpentry Tools, Typewriter, Printing Press, Treadmill, Work Simulator, Bicycle Ergometer, Spirometer, Work Sample tests, Cerebral Palsy Chair, Indoor and Outdoor play equipment, Vestibulo-Proprioceptive equipment, Tactile Games, Neuro therapeutics modalities, Perception Testing batteries, EMG biofeedback machine.																																																												
9	Total Strength of Hospital	Indoor – 1500 sq. ft. Outdoor- 4140 sq. ft.	Adequate																																																										
10	Indoor Occupational Therapy Department Areas as per Clinical Load and Intake: Mandatory For UG & PG (1000 Sq.Ft.) Work Load Mandatory Student to Patient Ratio for UG & PG. Outdoor Occupational Therapy Department Areas as per Clinical Load and Intake:(4000 Sq.Ft.) Work Load Mandatory Student to Patient Ratio for UG & PG.	Yes 1:8 (UG) 1:10 (PG)																																																											
	Departmental Infrastructure for First to Fourth Year of Occupational Therapy :																																																												
	<table border="1"> <thead> <tr> <th rowspan="2">Departments</th> <th rowspan="2">Space Available for Faculty</th> <th colspan="4">Details of Clinical Facility / Workload / Special Clinics / Groups conducted</th> </tr> <tr> <th>Indoor</th> <th>Outdoor</th> <th>Community</th> <th>Intensive Care</th> </tr> </thead> <tbody> <tr> <td>1. Functional Intervention & Assistive Technology</td> <td>750 sq. ft.</td> <td>358</td> <td>458</td> <td>-</td> <td>1084</td> </tr> <tr> <td>2. Ergo Therapeutics</td> <td>2253 sq. ft.</td> <td>1</td> <td>1606</td> <td>-</td> <td>-</td> </tr> <tr> <td>3. Musculoskeletal Occupational Therapy</td> <td>470 sq. ft.</td> <td>1045</td> <td>1674</td> <td>-</td> <td>-</td> </tr> <tr> <td>4. Neuro Occupational Therapy</td> <td>320</td> <td>1307</td> <td>3754</td> <td>-</td> <td>-</td> </tr> <tr> <td>5. Cardiovascular & Pulmonary Occupational Therapy</td> <td>450</td> <td>119</td> <td>0</td> <td>-</td> <td>-</td> </tr> <tr> <td>6. Paediatric Occupational Therapy</td> <td>1100</td> <td>135</td> <td>3280</td> <td>-</td> <td>1393</td> </tr> <tr> <td>7. Occupational Therapy for Mental Health</td> <td>500</td> <td>1536</td> <td>1394</td> <td>-</td> <td>-</td> </tr> <tr> <td>8. Community Based Occupational Therapy & Industrial Rehabilitation</td> <td>500</td> <td>624</td> <td>1038</td> <td>9991</td> <td>-</td> </tr> </tbody> </table>	Departments	Space Available for Faculty	Details of Clinical Facility / Workload / Special Clinics / Groups conducted				Indoor	Outdoor	Community	Intensive Care	1. Functional Intervention & Assistive Technology	750 sq. ft.	358	458	-	1084	2. Ergo Therapeutics	2253 sq. ft.	1	1606	-	-	3. Musculoskeletal Occupational Therapy	470 sq. ft.	1045	1674	-	-	4. Neuro Occupational Therapy	320	1307	3754	-	-	5. Cardiovascular & Pulmonary Occupational Therapy	450	119	0	-	-	6. Paediatric Occupational Therapy	1100	135	3280	-	1393	7. Occupational Therapy for Mental Health	500	1536	1394	-	-	8. Community Based Occupational Therapy & Industrial Rehabilitation	500	624	1038	9991	-	Yes	
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11	Workshop for Orthotics & Prosthetics : (1200 Sq.Ft.)	Yes /No																																																											
	Departmental Equipment																																																												
12	Musculo-skeletal Occupational Therapy : Jebson Taylor Hand Function Test, Complete Minnesota Dexterity test, Purdue Pegboard test, Crawford Small Part Dexterity test, Pinchometer, Dynamometer, Physical Agent Modalities, Grip exercise, Isolated finger exerciser, Hand Ergograph.	Available																																																											
13	Neuro Occupational Therapy: Cognition & Perception testing batteries, Sensory assessment kits, Balance assessment tools, Neuro-therapeutic modalities, stability Trainers.	Available																																																											
14	Cardiovascular & Pulmonary Occupational Therapy : Basic tools of assessment-for Cardio-Pulmonary parameters, Bicycle Ergometer, Treadmill, Fat pad measurement tools, Body composition assessment tool, ECG machine, Spirometer, Stadiometer.	Available																																																											
15	Paediatric Occupational Therapy : Cerebral Palsy Chair, Floor mats, Play Equipment, Vestibular – Proprioceptive Equipment, Gross motor activities, Fine motor games, mobility aids, Perception assessment tools,	Available																																																											
16	Occupational Therapy for Mental Health : Reaction Time machine, Tests for fine motor skills, Motor accuracy Test, Psychomotor activities, Indoor Outdoor games, Projective activities, Gross & fine motor activities, Cognitive retraining activities.	Available																																																											

17	Community Based O T & Industrial Rehabilitation : Tailoring Equipment, Carpentry Tools, Typewriter / Computer, Printing press. Work sample test, Staircase, Work simulator.	Available with GMC
18	University Examination Infrastructure: Strong Room a) (Area- 300 sq.ft. b) Shelf. c) Steel cupboard – 1. d) CCTV, Examination hall with benches. Parking Facility for University vehicle, Guest house facility.	Available with GMC
19	Residential quarter facility for staff: Teaching, Non-teaching, Paramedical & Nursing staff	Available with GMC
20	Other facilities: Indoor & Outdoor Recreational Area. Common Rooms for Boys. Common Room for Girls, Cafeteria, Gymnasium / Gymkhana Facility, Games & Sports Facilities with P.T. Teacher or Instructor.	Available with GMC
21	Hostel Facility: Boys (UG), Girls (UG), Interns, Canteen Facility, Warden/ Rector. Hygiene, etc. [Note: Verify Canteen Facility is monitored as per MUHS Circular No.18/2019 dated 19/03/2019.]	Available with GMC
	<ul style="list-style-type: none"> As per Central Council Norms/ University Norms, above Infrastructure must be available at College and all information with photographs must be uploaded on College Website. If Infrastructure is available, then mark "Adequate" & do not attach any documents. In case of "Inadequate", it must be mark as "Inadequate" with evidence. 	

HOSPITAL.		Actual Available	Lacuna																														
22	Hospital Details																																
	Name of the Hospital : Government Medical College & Hospital	Yes																															
	Bed Strength : (300 Beds)																																
	Attachment with Hospital : Govt. / Private.....	Yes Own Govt.	Adequate																														
	Own / Leased (Please attach document to that effect)/ Rented																																
	Daily Patient Work Load of the Hospital : Indoor : <u>1050</u> Outdoor : <u>2350</u>																																
	Any MOU Signed with the Hospital ---	NA																															
	Number of beds registered as per BNII act:																																
	Total construction area in square meters (completion, occupancy, MPCB environmental clearance, fire safety audit certificates from appropriate Government authorities).																																
23	Clinical Facilities :																																
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	b. Total built up area of Hospital (in Sq. Ft.) : <u>21825 sq. meter</u>																																
	c. Student Bed Ratio (Undergraduate) : <u>1:15</u>																																
	d. Average Bed Occupancy in % : <u>80%</u>																																
	e. Whether Hospital is registered under any act under Local Authority such as Corporation, Municipality, Gram Panchayat etc.: (Please attach copy of registration certificate)	Yes																															
24	Whether Casualty is available and functional :	Yes																															
25	Whether separate Registration room is available at OPD? a. Number of total patients registered in last Year : b. Number of New Patients registered on daily average : c. Number of Old patient registered on daily average : d. Average Number of patients attending OPD (current year) : e. Whether records of patient registration are well maintained :	Yes 6.66.291																															
	Any other	Yes with MR Office																															
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PART II: FACULTY AND STAFF

Details of Teaching Staff :

1) The College is required to furnish Total Teaching Staff information (Approved + Not approved to the College. Copy of Annexure " II" is attached herewith & chart is made available in Software System. Hard copy of this information must be submitted to the University along with Inspection Report.

2) The College is required to submit Subject wise Teacher list (Approved + Not Approved) as per Annexure- "III". Hard copy & Soft copy of this information must be submitted to the University along with Inspection Report. (Verify whether information of all teachers is updated in University Online Teacher Database). (All Govt./Corp. Colleges teachers are to be treated as Approved Teachers).

Details of Non-Teaching Staff :

The College is required to furnish Total Non-Teaching Staff information on College Website & it shall be verified by the Inspection Committee. Copy of Annexure "IV" is attached here with and chart is made available in Software System (Hard Copy of this information is not required).

Details of Total Hospital Staff including Paramedical (Ancillary) Staff.
 The College is required to furnish Total Hospital Staff including Paramedical Staff information as per app. MSR on College Website & it shall be verified by the Inspection Committee. Copy of Annexure "V" is attached here with and chart is made available in Software System (Hard Copy of this information is not required).

Academic OTD Co-ordinator details (Automation In-charge)			Whether OTD is updated on Monthly basis (Yes/No)
Name	Mobile No.	Email id	Yes
Dr. Sachin Sangode	7385798592		

Verification of Salary details (Applicable to only Private Colleges) :				Remarks
Staff	Whether regularly Salary is paid (Yes/No)	Salary is paid through Bank (Yes/No)	PF deduction is submitted to concerned Authority (Yes/No)	
Teaching Staff	Yes	Yes	No	
Non-Teaching including Paramedical staff	Yes	Yes	No	

PART III: HOSPITAL DETAILS

Sr. No.	Particulars to be verified	Adequate / Inadequate																																																				
26	Clinical Material requirement for New Physiotherapy College:	NA																																																				
27	Required Beds (UG & PG) Indoor and Outdoor Facility :	NA																																																				
28	Student Patient Ratio : <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Sr.No.</th> <th>Specialty</th> <th>For 30 & 60 Intake</th> <th>For 100 Intake</th> </tr> </thead> <tbody> <tr><td>01</td><td>General Medicine</td><td>60</td><td>90</td></tr> <tr><td>02</td><td>General Surgery</td><td>60</td><td>90</td></tr> <tr><td>03</td><td>Orthopedics</td><td>60</td><td>90</td></tr> <tr><td>04</td><td>Obst & Gynac</td><td>30</td><td>60</td></tr> <tr><td>05</td><td>Pediatrics</td><td>30</td><td>60</td></tr> <tr><td>06</td><td>Medical ICU</td><td>10</td><td>15</td></tr> <tr><td>07</td><td>Surgical ICU</td><td>10</td><td>15</td></tr> <tr><td>08</td><td>PICU + NICU</td><td>10</td><td>15</td></tr> <tr><td>09</td><td>ICCU + RICU</td><td>10</td><td>15</td></tr> <tr><td>10</td><td>Burns Unit / ICU</td><td>10</td><td>05</td></tr> <tr><td>11</td><td>Emergency</td><td>10</td><td>10</td></tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td>300</td> <td>450</td> </tr> </tbody> </table>	Sr.No.	Specialty	For 30 & 60 Intake	For 100 Intake	01	General Medicine	60	90	02	General Surgery	60	90	03	Orthopedics	60	90	04	Obst & Gynac	30	60	05	Pediatrics	30	60	06	Medical ICU	10	15	07	Surgical ICU	10	15	08	PICU + NICU	10	15	09	ICCU + RICU	10	15	10	Burns Unit / ICU	10	05	11	Emergency	10	10	Total		300	450	NA
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29	OPD Services:	NA																																																				
30	Ambulances: Owned, Hired. <ul style="list-style-type: none"> As per Central Council Norms/ University Norms, above Infrastructure must be available at College. If Infrastructure is available, then mark "Adequate" & do not attach any documents. In case of "Inadequate", it must be mark as "Inadequate" with evidence. 																																																					

PART IV: ACADEMIC DETAILS

Sr. No.	Particulars to be verified	Actual Available	Lacuna
31	Teaching Program & Attendance details of each department: Whether Conducted as per Plan, Whether Information published on Website, Whether Biometric Attendance is maintained for teachers and students.(Atleast 10 randomly chosen dates over a previous 3 months). [As per University Circular No. 20/2020 dated 29/07/2020 and Biometric Attendance is monitored as per University Circular No. 01/2020 dated 14/01/2020.]	Yes Attached	
32	Faculty development programs : Basic MET/Health Science Education Technology(HSET), Advanced MET/HSET, AETCOM, Basic RM, Advanced RM, Leadership skills in Health Sciences, Education, Communication skills in Health Care (Previous academic year and total cumulative).	Yes	

33 MUHS Faculty Evaluation Status: (Refer University Circular No. 99/2022 (MUHS/Acad/EO/UG & PG/3869/2022 dt.21/10/2022))			
Faculty Evaluation carried out at College level	Total No. of Teachers	Total Evaluation Carried Out	Remaining pending with reasons
Yes	05	04	01 - was suspended
34 Research work/ Project details (Students and teachers): Particulars of Research Undertaken. Completed Projects. Ongoing Projects. Research Papers Presented/ Published			
35 Availability of Functional Committees constituted at College level: VISHAKA (Sexual Harassment Redressal) Committee. Anti Ragging Committee. Pharmacovigilance committee. Institutional Ethics Committee (whether it is registered with CDSCO) Local Management Committee (as per u/s 67(i) of MUHS Act, 1998). Student Council as per University Rules. BORS Committee. [Note: Verify above information of Committees is published on Website]			
36 Curricular Activities in the College- a. Whether master time table is available b. Whether the lectures, Practicals, Clinical Sessions etc. are conducted as per the master time table? (LIC to randomly choose atleast 10 dates over previous 3 months and attach its copies to the report.)			
37 Utilization of Student Welfare Schemes: Earn and Learn Scheme, Dhanwantri Vidyadhan Scheme, Sanjivani Student Safety Scheme, Book Bank Scheme, Savitribai Phule Vidyadhan Scheme, And External Scheme.			
38 Information of Student(s) who participated University level Avishkar Competition organized by MUHS & Research activities.			
Information of Student(s) who participated in Regional Sport Competition & State level Sports Organized by MUHS.			
Information of Student(s) who participated in Cultural Activities			
Does the college have NSS Unit?			
39 Whether "Swaccha Bharat Abhiyan" implemented in college			
40 Date of college data uploaded on web portal (http://aishe.gov.in) regarding "All India Survey on Higher Education".			

41 Continuation / Extension of Affiliation Fees Details:			
Course (s)	Paid / Not paid	Amount	Outstanding (if any)
BOTH & MOTH	Not Available for Govt. College	-	NIL.

Reasons of Non-payment
MRh Govt. letter dated -
10/08/23
No - 1023/प्र.प्र. ३०२/अ.प्र.क-२

Observations of Inspection Committee: (If required separate sheet to be attached).

Government College

Name of Inspectors		Signature of Inspectors
1)	Chairman	
2)	Member	
3)	Member	
4)	Member	